

REGISTRY:

Applicant's genuine steps statement – Rule 4.09

.....
Applicant

.....
Respondent

Repeat as necessary for additional parties

This genuine steps statement is required by section 6 of the *Civil Dispute Resolution Act 2011*.

Steps taken to try to resolve the issues in dispute

[* Either]The following steps have been taken to try to resolve the issues in dispute between the applicant and the respondent in the proceeding:

1 [specify the steps taken]

[* Or]No steps have been taken to try to resolve the issues in dispute between the applicant and the respondent in the proceeding for the following reasons:

2 [Specify reasons why no such steps were taken; See section 6(2)(b) Civil Dispute Resolution Act 2011]

Date: [eg 19 June 20..]

.....
Signed by [Name]
[Insert capacity: Applicant / Lawyer for the Applicant]

Filed on behalf of (name & role of party)

Prepared by (name of person/lawyer)

Law firm (if applicable)

Tel Fax

Email

Address for service
(include state and postcode)

Form approved by the Chief Judge pursuant to Subrule 2.04(1A) for the purpose of Subrule 41.02A(1)